



Project Manager

Tennessee Department of Treasury

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Job Overview:

The Information Systems Division is seeking 2 Project Managers to support creating new and enhancing existing software applications.

Key Responsibilities:

- Managing relationships with customers, vendors, contractors and other parties, by acting as the central point of contact.
- Planning, executing, monitoring and closing projects.
- Performing quality assurance and risk management.
- Managing project team members.
- Project budget and scheduling estimation and management.
- Engaging with stakeholders and managing internal, external and third party relationships.
- IT infrastructure, network and integration project delivery.
- Conducting status review meetings with team members and clients.
- Providing reports and documentation on project stage and progress.

Qualifications:

- Graduation from an accredited four-year college or university with a bachelor's degree in Business Administration, Computer Science, or Information Systems is required.
- 3 to 5 years of experience in software project management.
- PMP, ACP, or CSM certifications are preferred.

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